

# Public Document Pack



**North East  
Derbyshire**  
District Council

Contact: Thomas Scott - Governance and  
Scrutiny Officer

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Date: Monday, 17 November 2025

To: **Members of the Services Scrutiny Committee**

Please attend a meeting of the Services Scrutiny Committee to be held on **Tuesday, 25 November 2025 at 10.00 am in Meeting Rooms 1 & 2.**

Yours sincerely

A handwritten signature in cursive script that reads "Sarah Steenberg".

**Assistant Director of Governance and Monitoring Officer**

## **Members of the Committee**

<b><u>Labour Group</u></b>	<b><u>Conservative Group</u></b>	<b><u>North East Derbyshire Independents Group</u></b>
Councillor Kathy Clegg Councillor Carol Lacey Councillor Derrick Skinner Councillor Christine Smith Councillor Mick Smith – Chair	Councillor Richard Spooner Councillor Neil Baker Councillor Kevin Tait	Councillor Ross Shipman

**For further information about this meeting please contact: Thomas Scott - Governance and Scrutiny Officer 01246 217045**

# **A G E N D A**

## **1 Apologies for Absence**

## **2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

## **3 Minutes of Last Meeting (Pages 4 - 8)**

To approve as a correct record and the Chair to sign the Minutes of the Services Scrutiny Committee held on 9 September 2025.

## **4 Performance Management (Pages 9 - 18)**

Council Plan Targets Performance Update.

Kath Drury, Information & Improvement Manager/Amar Bashir, Improvement Officer

## **5 Medium Term Financial Plan - Revised Budget (Pages 19 - 36)**

To receive the revised budget for 2025/26.

Jayne Dethick, Director of Finance & Resources and S151 Officer/Justine Wells, Corporate Finance Manager

## **6 NEDDC Park Equipment**

Overview of NEDDC owned parks/play areas.

Darren Mitchell, Streetscene and Waste Services Manager/Cate Harris, Streetscene Coordinator

## **7 Cabinet Business (Pages 37 - 44)**

To inform Committee of recent and forthcoming Cabinet business.

A digest of Cabinet decisions taken since May 2025. This information is published by Cabinet meeting on the Council's website. Cabinet Agendas, Decisions and Minutes can be viewed at: [Cabinet](#)

The Forward Plan of Executive decisions.

### [Plans](#)

These plans are updated to include new business.

Joe Hayden, Senior Scrutiny Officer

## 8 **Policy Development**

To contribute to major Policies being considered by the Council.

## 9 **Work Programme** (Pages 45 - 51)

To consider the Committee's Work Programme, and to also consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example, that could form potential topic items for the Work Programme in the future.

Joe Hayden, Senior Scrutiny Officer

## 10 **Additional Urgent Items**

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

## 11 **Date of Next Meeting**

The next meeting of the Services Scrutiny Committee is scheduled to take place on 24 February 2026 at 10.00 am.



**North East  
Derbyshire**  
District Council

### **Access for All statement**

You can request this document or information in another format such as **large print** or **language** or contact us by:

- Phone - [01246 231111](tel:01246 231111)
- Email - [connectne@ne-derbyshire.gov.uk](mailto:connectne@ne-derbyshire.gov.uk)
- Text - [07800 00 24 25](tel:07800 00 24 25)
- BSL Video [Call](#) – a three way video call with us and a BSL interpreter. It is free to call North East Derbyshire District Council with [Sign Solutions](#) or call into the offices at Wingerworth.
- Call with [Relay UK](#) via textphone or app on [0800 500 888](tel:0800 500 888) – a free phone service
- Visiting our [offices](#) at Wingerworth – 2013 Mill lane, [S42 6NG](#)

## **SERVICES SCRUTINY COMMITTEE**

### **MINUTES OF MEETING HELD ON TUESDAY, 9 SEPTEMBER 2025**

#### **Present:**

Councillor Mick Smith (Chair) (in the Chair)  
Councillor Richard Spooner (Vice-Chair)

Councillor Neil Baker  
Councillor Derrick Skinner  
Councillor Kevin Tait

Councillor Ross Shipman  
Councillor Christine Smith

#### **Also Present:**

D Thompson	Assistant Director of Planning
K Drury	Information & Improvement Manager
R Pope	Customer Services Manager
D Mitchell	Streetscene and Waste Services Manager
J Hayden	Senior Scrutiny Officer
T Fuller	Governance Officer
Councillor K Clegg	(Via Teams)

#### **SSC/ Apologies for Absence**

**13/2**

**5-26** Apologies for absence were received from Councillor C Lacey and K Clegg.

#### **SSC/ Declarations of Interest**

**14/2**

**5-26** There were no declarations of interest.

#### **SSC/ Minutes of Last Meeting**

**15/2**

**5-26** RESOLVED – That the Minutes of the Services Scrutiny Committee held on 29 July 2025 were approved and signed by the Chair.

#### **SSC/ Overview of Council's Complaints Procedure**

**16/2**

**5-26** Committee received a report which gave an overview of the Annual Review letter of the Local Government & Social Care Ombudsman (LG&SCO), attached at appendix 1 to the report. The report highlighted that the years results compared favourably to that of previous years. Committee also received a presentation which gave a detailed overview of the Council's complaints procedures, including an overview of the system used, roles and responsibilities, what falls out of scope of the procedure, types of complaints, stages in dealing with complaints and how they are handled.

Committee considered the report and presentation. Some Members requested clarification as to why Assistant Directors would investigate complaints about their own department. The reasons for this were shared and it was highlighted that the



current approach protects against maladministration.

Some Members had questions relating to complaints regarding Rykneld Homes Limited (RHL). The process for dealing with complaints pertinent to RHL was clarified. Some Members suggested that the number of formal complaints RHL had received was low. In this context, it was suggested that if possible the RHL complaints report should be shared with the Services Scrutiny Committee.

**RESOLVED –**

1. That Committee acknowledged the report and findings of the Local Government & Social Care Ombudsman.
2. That Committee noted the presentation.

**SSC/ Missed Wheelie Bin Collections**

**17/2**

**5-26**

Committee received a report that gave an overview of how missed wheelie bin collections are recorded and processed. The report included statistics on missed collections and the plans to improve the service going forward, in light of the introduction of Simpler Recycling and the requirement for weekly food waste collections. The report highlighted that the proposed new technology being installed on the refuse vehicles would improve communication between collection teams, management and Customer Services.

Committee discussed the report. Some Members queried the cost of the new technology and the impact on the cab drivers that would be using it. Committee received details of the proposed costs and heard that the impact on cab drivers would be minimal, similar to using sat nav. It was highlighted that the system was tried and tested, and the Unions were positive about its implementation. It was shared that the new system may lead to more complaints in the short term, until the system was embedded, but presented significant benefits in the long run.

Further questions were received in relation to how often routes are reviewed, the age of the fleet and whether it increases with housing numbers. Members received details of the age and size of the fleet and heard the frequency of which routes are reviewed. In this context, Committee discussed the impact of Derbyshire County Council's (DCC) decision to move disposing of waste from our refuse vehicles operating in the south of the District to a new tip. The reasons behind the decision were explained and it was shared that Officers were in discussion with DCC to improve the situation.

Some Members had queries relating to missed bin collections on specific streets in the District. The likely reasons as to why particular streets were often missed were shared and it was agreed that the cases raised would be looked into following the meeting. It was highlighted that the new system would hopefully be a means of resolving these cases.

**RESOLVED –**

That Committee noted the report.

**SSC/ Local Plan Update**

**18/2**

**5-26**

Committee received a presentation updating them on the new Local Plan for North East Derbyshire. The presentation gave an overview of the ongoing work around the creation of a new Local Plan. This included the establishment of an evidence base, the first round of the call for sites process and the consultations that had taken place. The presentation also included the priorities for the next few months and detailed the timeline for further consultation.

Committee also received an overview of the issues pertinent to Services Scrutiny Committee. These included engagement with external bodies, Member engagement, cross departmental working, and the Proptech innovation fund (online Placemaker tool).

Committee considered the presentation. Some Members had questions around particular sites that had been included in the issues and options consultation. In this context Members discussed the need to spread development across the district. Committee heard the reasons as to the level of information included in the consultation. The soon to be commissioned Green Belt Review was highlighted as being impactful in determining where development will go.

Some Members questioned where the people buying the additional houses would come from, and Committee discussed the trend of people moving out of cities and the pressure this was putting on rural districts to build houses. It was suggested that the demand from local residents for additional housing was lower than what would be included in the Local Plan. It was clarified that the housing target was set at a national level. The option of proposing a lower target was discussed and the difficulties with that approach were shared.

Members also raised the concerns around adequate parking within new housing developments.

Committee also discussed the relevancy of an up-to-date Local Plan ahead of Local Government Reorganisation, the need to build the right type of houses and the securing an appropriate mix of housing sizes through the planning application process.

**RESOLVED –**

That Committee noted the presentation.

**SSC/ Equality Plan and Duty Review 2024/25**

**19/2**

**5-26**

Committee received a report which detailed the progress on the Equality Plan 2023-27 action plan. The report included examples of how the Council was meeting its obligations under the three core strands of the Equality Act. The report also gave an overview of the progress made regarding the Equality Plan 2023-2027 objectives.

**RESOLVED –**

That progress against the objectives set within the Equality Plan 2023-2027 and ongoing compliance with the Equality Duty be noted.

**SSC/ Performance Management**

**20/2**

**5-26**

The Information and Improvement Manager presented a report setting out progress on the strategies underpinning the Council Plan objective 'A great place to access good public services' for the period ending 31 March 2025.

Members were updated on progress under the following objective sub-categories in Appendix 1 of the report:

- 1) Assist and influence other public partners to improve their services in the District.
- 2) Continually improve Council services to deliver excellence and value for money.

Some Members had questions relating to the refurbishment of play areas and the assurance report for cyber security, with particular reference to what the assurance ratings mean. It was agreed that the relevant officers would be contacted for more information.

**RESOLVED** –

That Committee noted the report.

**SSC/ Cabinet Business**

**21/2**

**5-26**

The Senior Scrutiny Officer presented Members with the Forward Plan of Executive Decisions for the period up to 15 September 2025.

**RESOLVED** –

That the update was noted.

**SSC/ Policy Development**

**22/2**

**5-26**

The Senior Scrutiny Officer informed the Committee that there were no major policies for Members to consider.

Committee discussed the point at which Scrutiny Committees should get involved in particular topics, for instance service improvements. In this regard, it was suggested that there needed be a better way to disseminate information to Members on the work that goes on in the background.

**RESOLVED** – That the update was noted.

**SSC/ 'Horizon Scanning'**

**23/2**

**5-26**

The Senior Scrutiny Officer updated Members on potential significant changes in the Council's operating environment, including changes to national legislation and

regulation.

The Senior Scrutiny Officer explained that Local Government Reorganisation (LGR) remained on the radar.

RESOLVED – That the update was noted.

**SSC/ Work Programme**

**24/2**

**5-26** The Senior Scrutiny Officer presented the draft Work Programme 2025/26 for the Committee to consider.

RESOLVED –

That the Work Programme 2024/25 be approved.

**SSC/ Additional Urgent Items**

**25/2**

**5-26** None.

**SSC/ Date of Next Meeting**

**26/2**

**5-26** The next meeting of the Services Scrutiny Committee was scheduled to take place on 25 November 2025 at 10.00 am.

**North East Derbyshire Council**

**Services Scrutiny Committee**

**Council Plan Objective – A Great Place to Access Good Public Services –  
Update July to September 2025**

**25<sup>th</sup> November 2025**

**Report of the Information and Improvement Manager**

Classification: This report is public

Report By: Kath Drury, Information and Improvement Manager

Contact Officer: As above

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**PURPOSE / SUMMARY**

To report progress on the strategies underpinning the Council Plan objective - “A great place to access good public services” for the period ending 30<sup>th</sup> September 2025

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**RECOMMENDATIONS**

1. That progress against the Council Plan “A great place to access good public services” objective be noted.
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**IMPLICATIONS**

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**Finance and Risk:** Yes ☐ No ☒

**Details:**

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes ☐ No ☒

**Details**

On Behalf of the Solicitor to the Council

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**Staffing:** Yes ☐ No ☒

**Details:**

On behalf of the Head of Paid Service

## DECISION INFORMATION

<b>Decision Information</b>	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>NEDDC:</b> <b>Revenue - £125,000 <input type="checkbox"/> Capital - £310,000 <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	N/A
<b>District Wards Significantly Affected</b>	None
<b>Equality Impact Assessment (EIA) details:</b>	
<b>Stage 1 screening undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 1 to be appended if not required to do a stage 2</li> </ul>	N/A - information only report
<b>Stage 2 full assessment undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 2 needs to be appended to the report</li> </ul>	No, not applicable
<b>Consultation:</b> <b>Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/></b> <b>SMT <input checked="" type="checkbox"/> Relevant Service Manager <input type="checkbox"/></b> <b>Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></b>	Yes  Details:

<b>Links to Council Plan priorities, including Climate Change, Equalities, and Economics and Health implications.</b>
A great place to access good public services: <ul style="list-style-type: none"> <li>Assist and influence other public partners to improve their services in the district.</li> <li>Continually improve Council services to deliver excellence and value for money.</li> </ul>

## REPORT DETAILS

### 1 Background

1.1 The Council plan 2023-27 has four objectives:

- A great place to work.
- A great place to access good public services.
- A great place to live well.
- A great place that cares for the environment

Information on the work undertaken this quarter under the *access good public services* objective is contained at appendix one.

1.2 Under the good public services objective there are two strategies – Assist and influence other public partners to improve their services in the district and Continually improve Council services to deliver excellence and value for money. Underneath those sit tactics - our approaches to positively influence the strategies.

### 2. Details of Proposal or Information

2.1 The appendix notes under each strategy and tactic the significant work that has been undertaken during this period together with a suite of metrics.

2.2 The Council continued to strengthen public service delivery and partnership working, securing a new five-year lease for the Citizens Advice Bureau at Clay Cross Active and supporting a range of community initiatives, including grants for mental health and social inclusion projects. Progress was made on key infrastructure, such as enhancements to customer service facilities and the adoption of digital innovations like the FutureFox AI tool for planning consultation analysis and the launch of the 'Just Do More' leisure app. The Council maintained strong fiscal management, generating £233,550 in capital receipts from property sales.

2.3 All targeted metrics were met or exceeded, with the exception of formal complaints, where 94% were responded to within 15 working days against a target of 98%. Of the 50 formal complaints received, only three exceeded the timescale, and overall performance still represents a very high level of compliance.

2.4 Regarding the three metrics for trend monitoring, all are showing positive trends.

2.5 The report was taken to Senior Management team on 20<sup>th</sup> October 2025 for consideration and oversight.

### 3 Reasons for Recommendation

- 3.1 This is an information report to keep Members informed of progress against the council plan objective for good public services.

**4 Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of progress against the council plan objective for good public services.

**DOCUMENT INFORMATION**

Appendix No	Title
1	A summary of progress for the Council Plan objective – A Great Place to Access Good Public Services – for the period ending September 2025
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	





**North East  
Derbyshire**  
District Council

# Council Plan 2023 - 2027

A summary of progress for **a great place to access good public services** for the period July to September 2025 (Q2)





# A great place to access good public services

This quarter, the following progress has been made on ***assist and influence other public partners to improve their services in the district***

**Actively participate, nurture relationships, and maximise benefits for NEDDC residents in partnerships such as Health, Economy, Resilience, etc.**

- In August 2025, the Council completed a new five-year lease enabling the Citizens Advice Bureau (CAB) to relocate to Clay Cross Active. Since moving into the leisure facility, CAB has become fully operational and continues to provide vital help and advice services to the local community. The co-location has had a measurable impact: between July and September 2025, CAB reported a 15% increase in client numbers, equating to approximately 600 additional residents accessing support compared to the same period last year. This growth highlights the success of integrating public services within community hubs and reflects the Council's commitment to improving accessibility and wellbeing across the district.

- Citizens Advice hold weekly appointments and drop in advice sessions at Killamarsh Active, based around 'Cost of Living'. Over the summer Killamarsh Active hosted a 'Workshop for Girls' partnered with Compassionate Voices, this was to enable girls to build resilience, discuss personal matters, body confidence and self-esteem.
- Community Action Grants - 2 grants awarded (12 to date). Total awarded to date is totalling £5,528. The 100th CAG application successfully awarded in September to Obsessive Recessive Roots for their Pig Pals project which is a men's mental health project focusing on an outdoor based programme that uses animal care and land based tasks to support emotional wellbeing. Cheque presentation made by the Chair of Council, Cllr. Lee Hartshorne.
- Luncheon Clubs - Four grants were awarded during this quarter to clubs for Disabled and Older People bringing the total to 15 grants issued to date. The scheme, which supports inclusive community activities, is now fully allocated, with a total funding of £4,000 distributed.
- Commemorative photo shoots and news articles were published to mark key Armed Forces anniversaries: VJ Day-80 in August and the Battle of Britain 85 in September.







This quarter, the following progress has been made on ***assist and influence other public partners to improve their services in the district***

**Collate and analyse district wide data to inform improvements**

- **Over 500 residents completed the Citizens' Survey in July 2025 with representation from all parishes.** This data has been analysed, reported and published with recommendations made to improve services.

- The Council has procured the AI tool FutureFox to support analysis of responses to the Issues and Options Local Plan consultation. This innovative approach will enhance the quality and efficiency of data interpretation, helping to inform future policy development and decision-making.

**Directly assist residents and businesses to access all available public services and support**

- **Funding for a new primary care facility in Wingerworth has been secured through a Section 106 contribution,** as part of the Deerlands Road development proposal. This supports enhanced local healthcare provision.

- Supporting Chesterfield Community Trust with their social prescribing project to get young people the support they need to access physical activity and mental health support services.
- We have promoted the Pest control campaign alongside the promotion of online services.
- Enhancements to the reception area are nearing completion. New estate agent-style poster holders have been installed to present public notices and meeting information in a more professional format. A digital display now offers access to NEDDC's core service booklets and Rykneld Homes meeting details via QR codes. New seating for the waiting area is scheduled for installation in October 2025, after which the refurbishment will be complete.



This quarter, the following progress has been made on ***continually improve Council services to deliver excellence and value for money***



### **Fiscally responsible and efficient**

- A successful property auction was held on 24 September 2025 in partnership with Eddisons generating £233,550 in sales towards the £1 million Capital Receipts target. A further auction is planned for February 2026.
- Fees and charges reviewed across the Leisure Centres.

### **Listen to customers (Residents and Businesses) to improve services**

- The Citizens' Survey July 2025 report has been compiled and published, capturing the views of over 500 residents on key council services and priorities. A series of recommendations shaped by the insights and feedback received have now been agreed. Progress against these actions will be formally reviewed at three and six-month intervals to ensure continued responsiveness and improvement.

- **A total of 61 businesses participated in the How's Business Survey**, which focused on growth ambitions and barriers to expansion. The findings have yielded valuable insights that will inform targeted and responsive support strategies.

- The Customer Services mobile events programme has successfully resumed and is receiving positive feedback from the community. The team visited the Arkwright Centre on 16 September 2025. A planned visit to Morton Village Hall on 29 September 2025 was postponed due to unforeseen issues at the venue. The Parish Council has confirmed that a future visit will be arranged.

### **Ensure good governance and transparency in all we do**

- A review of the Acquisitions and Disposals Policy is currently underway by the Estates Team with a view to it being formally adopted and in place by April-2026.

- **The Annual Performance Report for 2024/25 has been compiled, formally approved, and published, providing a clear account of progress against Council Plan objectives and service delivery outcomes.** The Equality Duty and Plan Review for 2024/25 has also been completed and presented to both the Senior Management Team and Services Scrutiny Committee, ensuring alignment with statutory obligations and community insight. In addition, the Data Protection Annual Report for 2024/25 and the forward-looking Work Programme for 2025/26 have been submitted to the Risk Group for oversight, reinforcing our commitment to compliance, accountability, and continuous improvement.





## This quarter, the following progress has been made on *continually improve Council services to deliver excellence and value for money*

- The Local Government and Social Care Ombudsman's (LGSCO) annual letter, summarising cases received during the last financial year, was presented to the Standards Committee on 2 July 2025 and subsequently to the Scrutiny Committee on 9 September 2025. No complaints were investigated by LGSCO.
- The Legal team developed materials to assist Managers with decision making in the Council and role of delegated decisions.

### Modernise and innovate services to continually improve

- The Digital Strategy is progressing well and is on track for formal adoption, setting a clear roadmap for modernising services and driving innovation across the organisation.

• **We're delivering a wide range of ICT enhancements to improve performance and maintain support across services.** Most client devices (80%) have been upgraded to Windows 11, and new virtual desktop infrastructure is in place with a Windows 11 build underway. Members will soon benefit from new laptops replacing outdated iPads, and major upgrades to the Revenues and Benefits system have been completed. Work is progressing on migrating telephony at Coney Green Business Centre and moving income management software to cloud hosting. These upgrades will improve operational efficiency, and enhance public-facing services.

- In addition, testing and development of a new HR & Payroll system is underway, which will streamline processes, improve payroll accuracy, reduce manual administration, and provide staff with easier access to HR services.

- The Leisure 'Just Do More' app has been launched, supporting our digital transformation by making it easier for residents to access leisure services, book activities, and stay connected on the go.
- Inhouse process mapping work has started on corporate processes and is already yielding service improvements and efficiencies.

### Maintain a motivated and skilled workforce

- Engineering staff have achieved significant professional milestones, successfully

• **We continue to champion our 'One Team' ethos by celebrating the progression of newly appointed managers as part of our talent pipeline.**

completing the CMI Level 7 Certificate in Strategic Management and Leadership and an MSc (Hons) in Construction, Project, and Cost Management—strengthening leadership capability and technical expertise within the team.

- Success in Focus Scheme, the Council's improved appraisal process has been rolled out and will be evaluated in the new year.

• **High resident satisfaction with waste and recycling services and the Streetscene teams that deliver those services. (Citizens Survey July 2025).**

Metric	Target	Quarter 1 Value	RAG or Trend
Average Time to process new Housing Benefit and Council Tax Reduction claims (days).	20	16.97	
Average time to process change in circumstances for Housing Benefit and Council Tax Reduction claims (days).	6	1.9	
Council Tax collected %.	Annual target 96.14%	55.99%	
NNDR Collected %.	Annual target 96.66%	57.14%	
Total number in Temporary Accommodation.	Decrease	6	↓ Q1 - 10
Total number in Bed & Breakfast.	Decrease	0	↓ Q1 - 1
% of formal complaints responded to within 15 working days.	98%	94%	
% of internal reviews responded to within 20 working days.	85%	83%	
% of abandoned calls (01246 231111).	5%	2.4%	
% calls answered within 30 seconds (01246 231111).	80%	80%	
Capital receipts to be achieved from disposal of surplus land and property assets (£) (Cumulative).	Increase	£233,550	↑ Q1 - £0

% of formal complaints responded to within 15 working days.

Out of the 50 formal complaints received 3 took longer than the timescale. 94% still represents a very high level of compliance.



## North East Derbyshire District Council

### Services Scrutiny Committee

25 November 2025

#### Medium Term Financial Plan – Revised Budget 2025/26

#### Report of the Director of Finance and Resources (S151 Officer)

Classification: This report is public

Report By: Justine Wells, Corporate Finance Manager (Deputy S151 Officer)

Contact Officer: Justine Wells

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#### PURPOSE / SUMMARY

To present revisions to the 2025/26 budget for the Services Scrutiny Committee to consider.

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#### RECOMMENDATIONS

1. That the Services Scrutiny Committee note the report concerning the Council's Medium Term Financial Plan – Revised Budgets 2025/26 and make any comments that they believe to be appropriate concerning the budget to the Council's Cabinet.

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#### IMPLICATIONS

**Finance and Risk:** Yes ☒ No ☐

**Details:**

All financial implications are covered in the relevant sections of the attached report.

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes ☐ No ☒

**Details:**

There are no legal issues arising directly from this report.

On Behalf of the Solicitor to the Council

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**Staffing:** Yes ☐ No ☒

**Details:**

There are no staffing issues arising directly from this report.

**DECISION INFORMATION**

<b>Decision Information</b>	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>NEDDC:</b> <b>Revenue - £125,000 <input type="checkbox"/> Capital - £310,000 <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	N/A
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	N/A
<b>District Wards Significantly Affected</b>	None
<b>Equality Impact Assessment (EIA) details:</b>	
<b>Stage 1 screening undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 1 to be appended if not required to do a stage 2</li> </ul>	No, not applicable
<b>Stage 2 full assessment undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 2 needs to be appended to the report</li> </ul>	No, not applicable
<b>Consultation:</b> <b>Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/></b> <b>SMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/></b> <b>Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></b>	Yes  Details:

<b>Links to Council Plan priorities;</b> <ul style="list-style-type: none"> <li>A great place that cares for the environment</li> <li>A great place to live well</li> <li>A great place to work</li> <li>A great place to access good public services</li> </ul>
The budget underpins all Council Plan priorities.

**REPORT DETAILS****1 Background**



- 1.1 To inform the Services Scrutiny Committee of the contents of the revised budget for 2025/26.

## **2. Details of Proposal or Information**

- 2.1 The attached report details the original budget position as approved by Council in January 2025 and the revised position following the in-depth revised budget review. The report which will be taken to the Council's Cabinet on 27 November 2025 is accordingly now brought to the Services Scrutiny Committee for its consideration.
- 2.2 Following scrutiny, any comments that the Committee believes to be appropriate concerning the budget will be duly reported to the Council's Cabinet.

## **3 Reasons for Recommendation**

- 3.1 The purpose of this report is to ensure that the Services Scrutiny Committee is kept informed of the latest position concerning budgets and can scrutinise said budget.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 There are no alternative options being considered at this time. How resources are utilised is ultimately a decision Members which will take as part of the 2026/27 Medium Term Financial Planning process.

## **DOCUMENT INFORMATION**

<b>Appendix No</b>	<b>Title</b>
1	Cabinet Medium Term Financial Plan – Revised Budget 2025/26 Report Pack
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	
None	

# North East Derbyshire District Council

## Cabinet

27 November 2025

### Medium Term Financial Plan – Revised Budget 2025/26

#### Report of the Deputy Leader of the Council with responsibility for Finance

Classification: This report is public

Report By: Jayne Dethick, Director of Finance and Resources (S151 Officer)

Contact Officer: Jayne Dethick

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#### PURPOSE / SUMMARY

To present revisions to the 2025/26 budget that was approved by Council in January 2025 for Cabinet to consider.

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#### RECOMMENDATIONS

1. That the following recommendations are made to Council:
  - 1a the budget in respect of the General Fund as set out in **Appendix 1** of this report be approved as the Current Budget for 2025/26.
  - 1b the budget in respect of the HRA as set out in **Appendix 3** of this report be approved as the Current Budget for 2025/26.
  - 1c the Capital Programme as set out in **Appendix 4** of this report be approved as the Current Budget for 2025/26.

Approved by Cllr P Kerry, Deputy Leader with responsibility for Finance

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#### IMPLICATIONS

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**Finance and Risk:** Yes ☒ No ☐

#### Details:

The issue of financial risk is covered throughout the report. In addition, it should be noted that not achieving a balanced budget is outlined as a key risk within the Council's Strategic Risk Register. While officers are of the view that these risks are being appropriately managed it needs to be recognised that the continued budget pressures on the Council's financial position, particularly the impact of the uncertainty

surrounding national funding, need careful consideration when the Medium Term Financial Plan is refreshed in the coming months.

The capital programme identifies and recognises the need to maintain the Council's assets in a fit for purpose state and to retain and attract income streams for the Council. The financing of the capital programme is secured for 2025/26 thus minimising the risk of any additional unplanned borrowing.

All financial implications are covered in the relevant sections throughout the report.

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):**                      **Yes** ☐                      **No** ☒

**Details:**

There are no legal issues arising directly from the report.

On Behalf of the Solicitor to the Council

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**Staffing:**    **Yes** ☐                      **No** ☒

**Details:**

There are no staffing issues arising directly from this report.

On behalf of the Head of Paid Service

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## **DECISION INFORMATION**

<b>Decision Information</b>	
<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>NEDDC:</b> <b>Revenue - £125,000 <input type="checkbox"/> Capital - £310,000 <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>District Wards Significantly Affected</b>	None
<b>Equality Impact Assessment (EIA) details:</b>	
<b>Stage 1 screening undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 1 to be appended if not required to do a stage 2</li> </ul>	No, not applicable
<b>Stage 2 full assessment undertaken</b> <ul style="list-style-type: none"> <li>Completed EIA stage 2 needs to be appended to the report</li> </ul>	No, not applicable
<b>Consultation:</b> <b>Leader / Deputy Leader <input checked="" type="checkbox"/> Cabinet <input type="checkbox"/></b> <b>SMT <input checked="" type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/></b> <b>Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></b>	Yes  Details:

<b>Links to Council Plan priorities;</b> <ul style="list-style-type: none"> <li><b>A great place that cares for the environment</b></li> <li><b>A great place to live well</b></li> <li><b>A great place to work</b></li> <li><b>A great place to access good public services</b></li> </ul>
The budget underpins all Council Plan priorities.

## REPORT DETAILS

### 1 Background

- 1.1 The Original Budget for 2025/26 was approved by Council in January 2025. However, as the financial year progresses planned changes can arise,

therefore the process for preparing revised budgets is completed as early as possible to allow planned changes to be delivered within the financial year.

- 1.2 The revised budget process is now complete and the proposed revisions for the General Fund, HRA and Capital Programme are shown in the appendices to the report and detailed below.

## **2 General Fund Revenue Account**

- 2.1 The proposed revisions for the General Fund are attached at Appendix 1. The appendix shows the Original Budget for 2025/26 which was approved by Council in January 2025, the Current Budget, and the proposed Revised Budget for 2025/26. Appendix 2 details the net cost of each service by Directorate.
- 2.2 The Original Budget approved in January 2025 included a contribution from the Resilience Reserve of £0.294m after the approval of the Council Tax increase. The revised budget position, taking account of growth and efficiencies identified in Table 1 below reduces the required contribution from the Resilience Reserve to nil and forecasts a contribution back to the Resilience Reserve of £0.432m.
- 2.3 Variances from the current budget are detailed in Tables 1 and 2 below. These include variances in amounts transferred to and from grants and reserves. Some of the costs in the General Fund are funded by grants and reserves and some of the income in the General Fund needs to be moved to the grants and reserves to fund future expenditure commitments. Therefore, these movements are necessary to show the “true” position of the General Fund.
- 2.4 The main Net Cost of Services variances can be further analysed as:

### **Table 1**

#### **Net Cost of Services:**

<b>Variances</b>	<b>‘£000</b>
Pay related costs	293
Building related costs	132
Utilities	(173)
Postage (revenues and benefits)	34
Financials Upgrade	22
M365/CoPilot Licenses	57
Insurances	115
Apprenticeship Levy	25
3G Pitch income (due to open January 2026)	29
Investment property Income	76
Expenditure funded from grants and reserves	(393)
Grant income moved to reserves	303
Other variances	16
<b>Total</b>	<b>538</b>

- 2.5 Reserves variances can be further analysed as:

**Table 2**

<b>Variances</b>	<b>£000</b>
<b>Transfers to Reserves:</b>	
Revenue grants	303
Transfer to Resilience reserve	727
Other earmarked reserves	0
<b>Total</b>	<b>1,030</b>
<b>Transfers from Reserves:</b>	
Revenue grants	(226)
Invest to save	(8)
Other earmarked reserves	(159)
<b>Total</b>	<b>(393)</b>
<b>Net Reserves Variance</b>	<b>(637)</b>

- 2.6 The overall salary budget has increased by £293k. A 3% top slice was included in the original budget which has been largely met however the need to recruit agency staff to cover some vacancies has created a budget pressure.
- 2.7 There have been some increases to building maintenance costs (e.g. contractual increases), postages, insurances and the apprenticeship levy. There have also been investments in ICT including an upgrade to the financial management system, Microsoft 365 and Co Pilot licenses. These increases have been mitigated by a reduction in utility costs and an increase in interest income.
- 2.8 Overall, the revised budget process has reduced the call on the Resilience Reserve from a withdrawal of £294k to a contribution of £432k. Any further savings identified during the remainder of this financial year will also be contributed to this reserve.
- 2.9 Use of reserves is in line with the Local Government Finance Policy Update issued by the Government in February 2024, it is recognised that use of reserves is not a sustainable solution for the medium term; this is being considered as part of the budget setting process and medium-term financial plan refresh currently being undertaken. The final position will clearly be dependent on the actual financial performance out-turning in line with the revised budgets and there may be further budget changes required as the year progresses.
- 2.10 The Invest to Save Reserve had an opening balance of £2.429m at the 1 April 2025. Commitments already made against this reserve amount to £0.426m leaving £1.725m uncommitted.
- 2.11 The Resilience Reserve had an opening balance of £3.597m and after accounting for contributions made to the General Fund the estimated balance is £4.030m. This reserve will continue to be utilised to provide financial resilience to the General Fund in future years as required by Medium Term Financial Plan.

## **General Fund Balances**

- 2.12 The level of General Fund Balances has been maintained at £2m in this budget. The General Fund balances are considered to be at an acceptable level rather than generous. The General Fund balance needs to be considered against the background of ongoing reductions in the level of Government funding together with the range of risks facing the Council. With only a limited level of General Fund reserves it is crucial that the Council continues to maintain robust budgetary control while securing its ongoing savings targets in order to safeguard both its reserves and its financial sustainability.
- 2.13 Section 25 of the Local Government Act 2003 requires the Chief Financial Officer (Section 151 Officer) to report formally on the adequacy of proposed reserves when setting a budget requirement. Given the current level of general balances and the earmarked Resilience Reserve, the Council has sufficient balances to provide a period in which to review and recover financial challenges. In a situation in which the Council were operating at a lower level of balances and an overspend or an under achievement of income occurred which took balances to below minimum levels then immediate 'crisis' remedial action would need to be considered. Such a response is not conducive to sound financial management but more importantly would have a significant detrimental impact upon the Council's ability to deliver the planned and agreed level of services to local residents. However, Cabinet will recognise that given a level of General Fund Balances of £2m, against the savings requirement in the Medium Term Financial Plan, the need to continue to tackle the underlying forecast budget deficit remains.

## **Housing Revenue Account (HRA)**

The Housing Revenue Account revised budget for 2025/26 is set out in **Appendix 3** to this report.

### **Income**

- 2.14 Overall, there are no major income variances to report with revised income budgets being slightly higher (£0.187m) than the original budget.

### **Expenditure**

- 2.15 Rykneld Homes Limited (RHL), who undertake the management of the Council's housing stock, receive a management fee for provision of these services. The management fee agreed in the original budget was £12.806m, which has been increased in the revised budget by £0.030m for the actual pay award (3.2% actual, budget 3.0%).
- 2.16 The remainder of the HRA expenditure is managed by the Council. The only variances relate to funding adjustments with depreciation being £0.244m higher and interest being £0.573m lower than original budget.
- 2.17 Taking account of the proposed budget changes detailed above, the contribution to the resilience reserve has reduced by £0.731m to £0.559m.

Contributions to the Major Repairs reserve and Development reserve have reduced due to changes in the capital programme (£0.244m and £1.200m respectively).

- 2.18 The HRA balance is being maintained at £3m in line with the level of financial risk facing the HRA. Maintenance of this balance is necessary as it will help ensure the financial and operational stability of the HRA which is essential if we are to maintain the level of services and quality of housing provided to our tenants. Given the challenges that regulation will present and the Council's ambition to increase social housing across the district, the Council and Rykneld Homes will need to continue to work closely together in order to ensure the sustainability of the HRA over the life of the 30 year Business Plan.

### **Capital Investment Programme**

The Council's capital programme is shown in **Appendix 4**. It has been updated from the original budgets to reflect approvals within the year and the profiling of the individual schemes following approved changes by Members and from detailed discussions with budget officers.

#### 2.19 HRA Schemes

The HRA Capital Programme for 2025/26 was increased post outturn to take account of the budgets rolled over from 2024/25. The capital programme includes additional Warm Homes Grant of £1m for local energy efficiency projects and the Stonebroom Regeneration project has been reprofiled with £1.2m being moved to future financial years.

#### 2.20 General Fund

The General Fund Capital Programme has also been increased to take account of budget rollovers from 2024/25. The main variances in the General Fund relate to additional grant funding received for new projects along with reprofiling of the vehicles purchase and ICT schemes.

### **Capital Financing**

- 2.21 **Appendix 4** also details how each scheme is financed. In summary:

#### HRA Capital Financing

- 2.22 The HRA Capital Programme is financed from a combination of capital receipts, revenue contributions, prudential borrowing, use of reserves and grants. The Prudential Borrowing financing arrangements were agreed by Council as part of the Treasury Management Strategy at its meeting in January 2025.

#### General Fund Capital Financing

- 2.23 The General Fund Capital Programme is financed from a combination of capital receipts, revenue contributions, prudential borrowing and grants. The Prudential Borrowing financing arrangements were agreed by Council as part of the Treasury Management Strategy at its meeting in January 2025.



### **3      Reasons for Recommendation**

- 3.1      The purpose of this report is to prepare revised budgets as early as possible within the financial year to provide sufficient time to allow any planned changes to be delivered. The Council has faced some specific financial challenges this year putting pressure on the ability to set a balanced General Fund budget but, use of reserves ring fenced for providing resilience when needed has mitigated this.

### **4      Alternative Options and Reasons for Rejection**

- 4.1      There are no alternative options being considered at this time. How resources are utilised is ultimately a decision for Members which will form part of the 2026/27 Medium Term Financial Planning process.

## **DOCUMENT INFORMATION**

<b>Appendix No</b>	<b>Title</b>
1	General Fund Revised Budget – Summary 2025/26
2	General Fund Revised Budget – Detail 2025/26
3	HRA Revised Budget 2025/26
4	Capital Programme Revised Budget 2025/26
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	
None	

## GENERAL FUND ACCOUNT - SUMMARY REVISED BUDGET 2025/26

## APPENDIX 1

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £	Variance £
Organisation and Place Directorate	9,062,589	9,062,589	9,441,512	378,923
Finance and Resources Directorate	5,142,395	5,142,395	5,142,265	(130)
Growth and Assets Directorate	3,043,045	3,043,045	3,201,755	158,710
Recharges to Capital and HRA	(618,350)	(618,350)	(618,350)	0
<b>Net Cost of Services</b>	<b>16,629,679</b>	<b>16,629,679</b>	<b>17,167,182</b>	<b>537,503</b>
Investment Properties	(467,195)	(467,195)	(461,545)	5,650
Bad Debt Provision	40,000	40,000	40,000	0
Interest	(469,015)	(469,015)	(1,261,404)	(792,389)
Debt Repayment Minimum Revenue Provision	56,000	56,000	56,000	0
Parish Precepts	3,835,198	4,083,784	4,083,784	0
Transfer To Earmarked Reserves	0	0	303,198	303,198
Transfer From Earmarked Reserves	(500,982)	(500,982)	(893,690)	(392,708)
Transfer To/(From) Resilience Reserve	(294,290)	(294,290)	432,356	726,646
<b>Total Spending Requirement</b>	<b>18,829,395</b>	<b>19,077,981</b>	<b>19,465,881</b>	<b>387,900</b>
Business Rates	(6,079,668)	(6,079,668)	(6,079,668)	0
New Homes Bonus	(743,488)	(743,488)	(743,488)	0
Extended Producer Responsibility	(434,000)	(434,000)	(821,900)	(387,900)
Recovery Grant	(203,179)	(203,179)	(203,179)	0
Employers National Insurance Contribution	(145,150)	(145,150)	(145,150)	0
Collection Fund (Surplus)/Deficit - Council Tax	(141,491)	(141,491)	(141,491)	0
Collection Fund (Surplus)/Deficit - NNDR	0	0	0	0
NEDDC Council Tax Requirement	(7,247,221)	(7,247,221)	(7,247,221)	0
Parish Council Council Tax Requirement	(3,835,198)	(4,083,784)	(4,083,784)	0
<b>Council Tax Requirement</b>	<b>(18,829,395)</b>	<b>(19,077,981)</b>	<b>(19,465,881)</b>	<b>(387,900)</b>

		Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £	Variance £
<b><u>Operations and Place Directorate</u></b>					
<b>Managing Director &amp; Head of Paid Service</b>					
4500	Managing Director	185,563	185,563	185,814	251
	Vacancy Savings	(345,549)	(345,549)	0	345,549
5720	Supporting PA's	115,760	115,760	135,692	19,932
		(44,226)	(44,226)	321,506	365,732
<b>Assistant Director Environmental Health</b>					
3400	Environmental Protection	132,716	132,816	159,521	26,705
3401	Food, Health & Safety	159,553	159,553	155,968	(3,585)
3402	Environmental Enforcement	145,936	145,936	127,191	(18,745)
3404	Licensing	24,303	24,303	11,249	(13,054)
3405	Pollution	137,301	137,201	128,302	(8,999)
3407	Pest Control	31,052	31,052	29,191	(1,861)
3408	Home Improvement	26,679	26,679	26,473	(206)
3409	EH Technical Support & Management	288,674	288,674	302,087	13,413
3410	Private Sector Housing	90,658	90,658	85,021	(5,637)
3419	Destitute Funerals	1,500	1,500	1,500	0
3420	Fly Tipping	3,000	3,000	3,000	0
3426	Covid Enforcement Team	0	0	2,221	2,221
3427	Private Water Supply	0	0	(170)	(170)
3429	Joint Assistant Director Environmental Health	53,094	53,094	53,235	141
		1,094,466	1,094,466	1,084,789	(9,677)
<b>Assistant Director Streetscene</b>					
3174	Street Scene	389,874	389,874	353,036	(36,838)
3227	Materials Recycling	821,828	821,828	917,212	95,384
3230	Food Waste Collection	0	0	306,064	306,064
3244	Parks Derbyshire County Council Agency	(384,000)	(384,000)	(272,000)	112,000
3282	Eckington Depot	178,593	178,593	151,189	(27,404)
3285	Dronfield Bulk Depot	3,960	3,960	3,840	(120)
3511	Hasland Cemetery	(50,585)	(50,585)	(50,590)	(5)
3513	Temple Normanton Cemetery	(4,815)	(4,815)	(9,625)	(4,810)
3514	Clay Cross Cemetery	(59,085)	(59,085)	(68,380)	(9,295)
3516	Killmarsh Cemetery	(20,785)	(20,785)	(20,225)	560
3918	Dog Fouling Bins	(65,668)	(65,668)	(61,795)	3,873
3921	Street Cleaning Service	684,322	684,322	689,591	5,269
3922	Gully Emptying Service	98,949	98,949	(21,768)	(120,717)
3943	Transport	805,207	805,207	777,418	(27,789)
3944	Grounds Maintenance	743,671	743,671	699,311	(44,360)
3945	Domestic Waste Collection	2,057,001	2,057,001	1,997,030	(59,971)
3946	Commercial Waste Collection	(312,815)	(312,815)	(307,611)	5,204
3947	Assistant Director Streetscene	106,539	106,539	106,793	254
		4,992,191	4,992,191	5,189,490	197,299
<b>Assistant Director Planning</b>					
4111	Applications And Advice	(592,000)	(592,000)	(747,115)	(155,115)
4113	Planning Appeals	0	0	50,155	50,155
4116	Planning Policy	460,785	460,785	552,751	91,966
4119	Neighbourhood Planning Grant	0	0	(20,000)	(20,000)
4311	Environmental Conservation	18,630	18,630	20,250	1,620
4511	Assistant Director - Planning	106,009	106,009	106,164	155
4513	Planning	901,784	901,784	867,855	(33,929)
4515	Building Control	39,000	39,000	39,000	0
5354	Land Charges	44,538	44,538	34,803	(9,735)
		978,746	978,746	903,863	(74,883)
<b>Assistant Director Governance</b>					
1121	Member's Services	567,845	567,845	549,175	(18,670)
1123	Chair's Expenses	7,100	7,100	7,100	0
1231	Corporate Training	41,980	41,980	57,000	15,020
1259	Corporate Groups	8,500	8,500	11,475	2,975
1311	Human Resources	337,382	337,382	390,690	53,308
3121	Health & Safety Advisor	100,740	100,740	113,626	12,886

		Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £	Variance £
5313	Register Of Electors	215,372	215,372	201,527	(13,845)
5321	Assistant Director Governance	116,596	116,596	116,154	(442)
5353	Legal Section	228,698	228,698	243,899	15,201
5392	Scrutiny	48,462	48,462	0	(48,462)
5711	Democratic Services	368,737	368,737	251,218	(117,519)
		2,041,412	2,041,412	1,941,864	(99,548)
<b>Total for Organisation and Place Directorate</b>		<b>9,062,589</b>	<b>9,062,589</b>	<b>9,441,512</b>	<b>378,923</b>
<b><u>Finance &amp; Resources Directorate</u></b>					
<b>Director of Finance &amp; Resources</b>					
1312	Payroll	109,490	109,490	113,104	3,614
1315	Design & Print	142,841	142,841	144,854	2,013
1321	Communications & Marketing	144,910	144,910	175,556	30,646
1323	NEDDC News	39,000	39,000	22,300	(16,700)
3135	Drainage	15,134	15,134	13,271	(1,863)
3512	CBC Crematorium	(200,000)	(200,000)	(200,000)	0
4428	Manor Farm Redevelopment	0	0	47,457	47,457
5113	Unison Duties	22,692	22,692	105	(22,587)
5611	External Audit	180,869	180,869	157,913	(22,956)
5615	Bank Charges	133,500	133,500	144,000	10,500
5621	Contribution to/from HRA	(185,450)	(185,450)	(185,450)	0
5707	Local Government Reorganisation	0	0	3,190	3,190
5713	Audit	118,370	118,370	123,035	4,665
5714	Financial Support Services	3,000	3,000	2,500	(500)
5715	Procurement	78,304	78,304	85,246	6,942
5716	Director of Finance & Resources	73,986	73,986	74,100	114
	Vacancy Savings	(178,594)	(178,594)	0	178,594
5721	Financial Services	370,117	370,117	432,409	62,292
5724	Insurance	410,460	410,460	525,510	115,050
5725	Apprenticeship Levy	45,000	45,000	70,000	25,000
5727	Cost Of Ex-Employees	108,600	108,600	108,600	0
		1,432,229	1,432,229	1,857,700	425,471
<b>Assistant Director ICT</b>					
5215	Telephones	20,950	20,950	15,450	(5,500)
5216	Mobile Phones and Ipads	28,490	28,490	26,490	(2,000)
5701	Joint ICT Service	47,386	47,386	81,304	33,918
5734	NEDDC ICT Service	759,372	759,372	707,303	(52,069)
5736	Business Development	172,822	172,822	150,989	(21,833)
5737	Corporate Printing Costs	20,700	20,700	20,700	0
		1,049,720	1,049,720	1,002,236	(47,484)
<b>Assistant Director Communities</b>					
1218	Community Safety	83,649	83,649	86,174	2,525
1220	Assistant Director Communities	52,894	52,894	52,847	(47)
3165	Housing Options Team	408,048	408,048	348,115	(59,933)
3176	Pool Car	730	730	150	(580)
3740	Strategic Housing	157,478	157,478	174,753	17,275
3747	Homeless Temp Accomodation	40,320	40,320	20,891	(19,429)
3748	Homelessness Grant	62,000	62,000	36,000	(26,000)
3749	Empty Properties	1,500	1,500	1,500	0
3754	Homelessness Strategy	46,129	46,129	4,835	(41,294)
3756	Supported Housing Improvement Programme	95,637	95,637	(28,157)	(123,794)
3759	Emergency Welfare Assistance Grant	20,000	20,000	20,000	0
3760	Asylum Dispersal	0	0	(90,100)	(90,100)
5221	Customer Services	414,565	414,565	414,009	(556)
5223	Franking Machine	47,900	29,900	29,900	0
5224	Hybrid Mail	17,000	35,000	35,000	0
5741	Housing Benefit Service	780,298	780,298	647,198	(133,100)
5742	Test & Trace	0	0	(79,419)	(79,419)
5747	Debtors	73,116	73,116	73,228	112
5748	Ukrainian Guests	0	0	2,100	2,100
5751	NNDR Collection	8,454	8,454	14,030	5,576
5759	Council Tax Administration	362,773	362,773	533,065	170,292
5825	Concessionary Bus Passes	(12,045)	(12,045)	(13,790)	(1,745)

		Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £	Variance £
		2,660,446	2,660,446	2,282,329	(378,117)
<b>Total for Finance &amp; Resources Directorate</b>		<b>5,142,395</b>	<b>5,142,395</b>	<b>5,142,265</b>	<b>(130)</b>
<b><u>Growth &amp; Assets Directorate</u></b>					
<b>Director of Growth &amp; Assets</b>					
1283	Emergency Planning	21,000	21,000	20,440	(560)
4600	Director of Growth & Assets	146,373	146,373	146,475	102
	Vacancy Savings	(172,207)	(172,207)	0	172,207
		(4,834)	(4,834)	166,915	171,749
<b>Assistant Director Property, Estates &amp; Assets</b>					
3172	Engineers	152,423	152,423	99,981	(52,442)
3241	Car Parks	53,225	53,225	51,490	(1,735)
3247	Street Names/Lights	7,000	7,000	12,500	5,500
3249	Footpath Orders	(400)	(400)	(1,000)	(600)
3265	Dams And Fishing Ponds	2,750	2,750	2,500	(250)
4412	Midway Business Centre	(84,280)	(84,280)	(47,540)	36,740
4425	Coney Green Business Centre	(78,630)	(78,630)	(11,795)	66,835
4523	Estates Administration	247,199	247,199	226,825	(20,374)
4525	Miscellaneous Properties	22,570	22,570	20,970	(1,600)
5204	Assistant Director Property, Estates & Assets	106,359	106,359	106,461	102
5205	Mill Lane	187,651	187,651	150,127	(37,524)
5206	Mill Lane Land	0	0	1,688	1,688
5209	Facilities Management	231,319	231,319	231,772	453
5210	Pioneer House	56,108	56,108	114,540	58,432
		903,294	903,294	958,519	55,225
<b>Assistant Director - Regeneration &amp; Programmes</b>					
1255	Strategy and Performance	163,110	163,110	251,115	88,005
1331	Strategic Partnerships	265,225	265,225	190,950	(74,275)
1333	Healthy North East Derbyshire	0	0	(940)	(940)
1336	UKSPF	4,667	4,667	(627,761)	(632,428)
1337	Pride in the Public Realm	0	0	50,000	50,000
1338	Feeling Safer	0	0	49,505	49,505
1339	Explore the District	0	0	88,700	88,700
1340	Inclusive Communities	0	0	222,195	222,195
1341	Derbyshire Accelerator	0	0	86,250	86,250
1342	Sector Development	0	0	3,750	3,750
1343	Digital Skills	0	0	50,000	50,000
1344	Vocational Skills	0	0	20,000	20,000
1345	UKSPF Management	0	0	57,361	57,361
4211	Tourism Promotions	36,038	36,038	39,230	3,192
4238	Working Communities Strategy	63,060	63,060	44,866	(18,194)
4351	Alliance	3,845	3,845	3,910	65
4443	Elderly Peoples Clubs	4,000	4,200	4,200	0
4512	Growth Agenda	21,820	21,820	21,815	(5)
4517	Economic Development	274,593	274,593	194,268	(80,325)
5750	Assistant Director Regeneration & Programmes	106,189	106,189	106,396	207
5785	Contributions	136,085	135,885	135,885	0
		1,078,632	1,078,632	991,695	(86,937)
<b>Assistant Director Leisure</b>					
4561	Leisure Centre Management	210,670	228,670	226,014	(2,656)
4731	Promotion Of Recreation And Leisure	39,302	39,302	39,304	2
4736	Derbyshire Sports Forum	14,450	14,450	14,450	0
4740	Parkinsons UK Physical Activity Programme	0	0	480	480
4742	Arts Development	2,570	2,570	5,090	2,520
8441	Eckington Swimming Pool	34,575	25,575	26,468	893
8445	Eckington Pool Cafe	(6,241)	(6,241)	6,833	13,074
8451	Dronfield Sports Centre	(78,343)	(87,343)	(166,952)	(79,609)
8455	Dronfield Café	(4,157)	(4,157)	(2,777)	1,380
8461	Clay Cross Active	759,223	759,223	766,373	7,150
8465	Clay Cross Active Outdoor	(57,649)	(57,649)	(28,375)	29,274
8466	Clay Cross Active Café	(58,534)	(58,534)	(974)	57,560
8471	Killamarsh Leisure Centre	196,637	196,637	189,769	(6,868)

		<b>Original Budget 2025/26 £</b>	<b>Current Budget 2025/26 £</b>	<b>Revised Budget 2025/26 £</b>	<b>Variance £</b>
8475	Killamarsh Outdoors	(18,655)	(18,655)	(23,500)	(4,845)
8476	Killamarsh Café	32,105	32,105	32,423	318
		1,065,953	1,065,953	1,084,626	18,673
	<b>Total for Growth &amp; Assets Directorate</b>	<b>3,043,045</b>	<b>3,043,045</b>	<b>3,201,755</b>	<b>158,710</b>
	<b>Corporate Charges</b>				
0001	Recharges to Capital and HRA	(618,350)	(618,350)	(618,350)	0
	<b>Total for Corporate Charges</b>	<b>(618,350)</b>	<b>(618,350)</b>	<b>(618,350)</b>	<b>0</b>
	<b>Net Cost of Services</b>	<b>16,629,679</b>	<b>16,629,679</b>	<b>17,167,182</b>	<b>537,503</b>
	<b>Investment Properties</b>				
4411	Stonebroom Industrial Estate	(54,095)	(54,095)	(57,640)	(3,545)
4413	Clay Cross Industrial Estate	(85,010)	(85,010)	(87,620)	(2,610)
4415	Norwood Industrial Estate	(205,070)	(205,070)	(205,490)	(420)
4417	Eckington Business Park	(700)	(700)	(3,600)	(2,900)
4418	Rotherside Court Eckington Business Unit	(37,955)	(37,955)	(15,350)	22,605
4423	Pavillion Workshops Holmewood	(92,835)	(92,835)	(98,780)	(5,945)
4432	Miscellaneous Investment Properties	8,470	8,470	6,935	(1,535)
	<b>Total for Investment Properties</b>	<b>(467,195)</b>	<b>(467,195)</b>	<b>(461,545)</b>	<b>5,650</b>

# HOUSING REVENUE ACCOUNT - Revised Budgets 2025/26

## APPENDIX 3

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £	Variance 2024/5 £
<b>INCOME</b>				
Dwelling Rents	(37,007,918)	(37,007,918)	(37,200,232)	(192,314)
Non-Dwelling Rents	(526,958)	(526,958)	(526,957)	1
Charges for Services and Facilities	(64,250)	(64,250)	(59,250)	5,000
Contributions Towards Expenditure	(50,000)	(50,000)	(50,000)	0
<b>INCOME TOTAL</b>	<b>(37,649,126)</b>	<b>(37,649,126)</b>	<b>(37,836,439)</b>	<b>(187,313)</b>
<b>EXPENDITURE</b>				
Repairs & Maintenance	6,024,242	6,024,242	6,046,242	22,000
Supervision and Management	9,290,548	9,290,548	9,334,021	43,473
Rents, Rates & Taxes	114,000	114,000	120,000	6,000
Capital Charges - Depreciation	8,555,485	8,555,485	8,799,932	244,447
Provision for Bad Debts	250,000	250,000	250,000	0
Debt Management Expenses	11,500	11,500	23,000	11,500
<b>EXPENDITURE TOTAL</b>	<b>24,245,775</b>	<b>24,245,775</b>	<b>24,573,195</b>	<b>327,420</b>
<b>NET COST OF SERVICES</b>	<b>(13,403,351)</b>	<b>(13,403,351)</b>	<b>(13,263,244)</b>	<b>140,107</b>
Corporate & Democratic Core	185,450	185,450	185,450	0
<b>NET COST OF HRA SERVICES</b>	<b>(13,217,901)</b>	<b>(13,217,901)</b>	<b>(13,077,794)</b>	<b>140,107</b>
Interest Payable	8,103,612	8,103,612	6,303,487	(1,800,125)
Transfer - Pensions Reserve				0
				0
Interest Receivable	(2,611,497)	(2,611,497)	(237,881)	2,373,616
Transfer to/(from) Resilience Reserve	(1,290,063)	(1,290,063)	(559,214)	730,849
Transfer to HRA Insurance Reserve	50,000	50,000	50,000	0
Contribution to MRR	6944515	6,944,515	6,700,068	(244,447)
Contribution to Development Reserve	2,171,709	2,171,709	971,709	(1,200,000)
Water Litigation Liability	(150,375)	(150,375)	(150,375)	0
<b>(Surplus)/Deficit on HRA Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Opening HRA Balance</b>	<b>(3,000,000)</b>	<b>(3,000,000)</b>	<b>(3,000,000)</b>	
<b>Transfers (to)/from Balances</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Closing HRA Balance</b>	<b>(3,000,000)</b>	<b>(3,000,000)</b>	<b>(3,000,000)</b>	

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £	Variance £
<b>Capital Expenditure</b>				
<b>Housing Revenue Account</b>				
Capital Works - Council Housing	16,445,000	16,490,000	15,545,000	(945,000)
Garage Demolitions	23,000	30,000	30,000	0
North Wingfield New Build Scheme	0	1,559,000	1,559,000	0
Stock Purchase Programme	2,000,000	3,022,000	3,022,000	0
Stonebroom Regeneration Project	9,753,000	9,701,000	8,501,000	(1,200,000)
Warm Homes Social Housing Fund (RHL)	0	0	945,000	945,000
Warm Homes Local Grant Project	0	0	1,000,000	1,000,000
<b>HRA - Capital Expenditure</b>	<b>28,221,000</b>	<b>30,802,000</b>	<b>30,602,000</b>	<b>(200,000)</b>
<b>General Fund</b>				
Private Sector Housing Grants (DFG's)	894,000	894,000	1,017,106	123,106
Asset Refurbishment	500,000	699,000	639,000	(60,000)
Asset Refurbishment - Mill Lane	0	316,000	316,000	0
Dronfield Sports Centre Carbon Efficiency Programme	0	0	60,000	60,000
Fuel Island Project	0	420,000	420,000	0
Southern Vehicle Hub	0	0	310,000	310,000
Clay Cross Football Pitch	0	9,000	9,000	0
Coney Green Telephony System	65,000	162,000	162,000	0
Replacement of Vehicles	3,247,000	4,144,000	3,108,120	(1,035,880)
Contaminated Land	0	42,000	42,000	0
ICT Schemes	110,000	500,000	359,000	(141,000)
CX Town Clay Cross Active 3G Pitch	0	968,000	968,000	0
CX Town Clay Cross Active 3G Pitch Replacement Fund	27,000	27,000	27,000	0
CX Town Market Street Regeneration	3,000,000	10,533,000	10,533,000	0
CX Town Clay Cross Active Community Hub	0	2,179,000	2,828,000	649,000
CX Town Low Carbon Housing Challenge Fund	0	655,000	655,000	0
CX Town Rail Station Feasibility	0	44,000	44,000	0
CX Town Programme Management	241,000	373,000	373,000	0
Pride in the Public Realm Eckington Southgate - UK SPF Grants	0	0	30,000	30,000
Pride in the Public Realm Killamarsh - UK SPF Grants	0	0	10,000	10,000
Pride in the Public Realm Other - UK SPF Grants	0	0	37,803	37,803
Quality Parks and Play Areas - UK SPF Grants	0	0	160,060	160,060
Shop Fronts - UK SPF Grants	0	0	210,000	210,000
Management & Admin - UK SPF Grants	0	0	12,197	12,197
<b>General Fund Capital Expenditure</b>	<b>8,084,000</b>	<b>21,965,000</b>	<b>22,330,286</b>	<b>365,286</b>
<b>Total Capital Expenditure</b>	<b>36,305,000</b>	<b>52,767,000</b>	<b>52,932,286</b>	<b>165,286</b>

	Original Budget 2025/26 £	Current Budget 2025/26 £	Revised Budget 2025/26 £	Variance £
<b>Capital Financing</b>				
<b>Housing Revenue Account</b>				
Major Repairs Reserve	(15,500,000)	(15,545,000)	(15,545,000)	0
Prudential Borrowing - HRA	(8,553,000)	(11,082,000)	(11,082,000)	0
Development Reserve	(2,223,000)	(2,230,000)	(1,030,000)	1,200,000
External Grant	(945,000)	(945,000)	(1,945,000)	(1,000,000)
Capital Receipts Reserve	0	0	0	0
1-4-1 Receipts	(1,000,000)	(1,000,000)	(1,000,000)	0
<b>HRA Capital Financing</b>	<b>(28,221,000)</b>	<b>(30,802,000)</b>	<b>(30,602,000)</b>	<b>200,000</b>
<b>General Fund</b>				
Disabled Facilities Grant	(894,000)	(894,000)	(1,017,106)	(123,106)
External Grant	(3,939,000)	(13,871,000)	(14,330,590)	(459,590)
Prudential Borrowing	(2,066,000)	(3,748,000)	(3,818,340)	(70,340)
RCCO - General Fund	(65,000)	(866,000)	(866,000)	0
Useable Capital Receipts	(1,120,000)	(2,586,000)	(2,298,250)	287,750
<b>General Fund Capital Financing</b>	<b>(8,084,000)</b>	<b>(21,965,000)</b>	<b>(22,330,286)</b>	<b>(365,286)</b>
<b>HRA Development Reserve</b>				
Opening Balance	(51,000)	(113,000)	(112,695)	305
Amount due in year	(2,172,000)	(2,172,000)	(971,709)	1,200,291
Amount used in year	2,223,000	2,230,000	1,030,000	(1,200,000)
<b>Closing Balance</b>	<b>0</b>	<b>(55,000)</b>	<b>(54,404)</b>	<b>596</b>
<b>Major Repairs Reserve</b>				
Opening Balance	0	(589,000)	(589,461)	(461)
Amount due in year	(15,500,000)	(15,500,000)	(15,500,000)	0
Amount used in year	15,500,000	15,545,000	15,545,000	0
<b>Closing Balance</b>	<b>0</b>	<b>(544,000)</b>	<b>(544,461)</b>	<b>(461)</b>
<b>Capital Receipts Reserve</b>				
Opening Balance	(10,000)	(2,542,000)	(2,504,188)	37,812
Income expected in year	(1,500,000)	(1,500,000)	(1,500,000)	0
Debt Repayment/Other Expenses	0	0	0	0
Amount used in year	1,120,000	2,586,000	2,298,250	(287,750)
<b>Closing Balance</b>	<b>(390,000)</b>	<b>(1,456,000)</b>	<b>(1,705,938)</b>	<b>(249,938)</b>
<b>Capital Receipts Reserve 1-4-1 receipts</b>				
Opening Balance	0	(276,000)	(314,370)	(38,370)
Income expected in year	(1,000,000)	(1,000,000)	(1,000,000)	0
Amount used in year	1,000,000	1,000,000	1,000,000	0
<b>Closing Balance</b>	<b>0</b>	<b>(276,000)</b>	<b>(314,370)</b>	<b>(38,370)</b>
<b>Total Capital Financing</b>	<b>(36,305,000)</b>	<b>(52,767,000)</b>	<b>(52,932,286)</b>	<b>(165,286)</b>



## CABINET DECISIONS 2025/26

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
11 Sept 2025	<p>Simpler Recycling</p> <p><b><i>Relevant to Environment Scrutiny</i></b></p>	Councillor S Pickering, Portfolio Holder for Environment & Place	Key & Open	<p>(1) That the statutory changes to waste collection including Simpler Recycling, Extended Producer Responsibility (EPR) and Deposit Return Scheme (DRS) be noted.</p> <p>(2) That the recommended option for Simpler Recycling, as outlined in the report, be approved. This included:</p> <ul style="list-style-type: none"> <li>a) production of a TEEP (Technical, Economic, Environmental and Practical) Assessment.</li> <li>b) noting the Head of Paid Service's recommendation to seek approval from full Council to recruit and establish 19 FTE for food waste service operation.</li> <li>c) providing first roll of compostable caddy liners to residents to encourage behaviour change</li> </ul>	The recommendation provides a robust option to meet the statutory changes to waste collection introduced by the Government.

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
	Continuation of Management Agreement – Housing Services  <b><i>Relevant to Services Scrutiny</i></b>	Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership & Finance	Non Key & Open	(1) That a five year extension of the management agreement (in accordance with clause 2 of the Management Agreement) to RHL for the provision of housing services, effective from 1 April 2026, be agreed.  (2) That the appointment of Managing Director, as required by Clause 19.1 of the Management Agreement, be ratified	Continuity of service provision for a major front line service such as Housing was hugely important. Rykneld Homes Limited had demonstrated high levels of service provision across all areas.
	Equality Plan & Duty Review 2025  <b><i>Relevant to Communities/Services Scrutiny</i></b>	Councillor J Barry, Portfolio Holder for Growth & Assets	Non Key & Open	That progress against the objectives set within the Equality Plan 2023-2027 and ongoing compliance with the Equality Duty be noted.	This was an information report to keep Cabinet informed of progress against the objectives set in the Equality Plan 2023-2027 and to demonstrate continuing compliance with the Equality Duty.
	Council Plan 2023-2027 Performance Report – April to June 2025  <b><i>Relevant to All Scrutiny</i></b>	Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership & Finance	Non Key & Open	That progress against the Council Plan 2023-2027 objected be noted.	This was an information report to keep Cabinet informed of progress against the Council Plan objectives.

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
23 Oct 2025	Digital Strategy  <b><i>Relevant to Services Scrutiny</i></b>	Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership and Finance	Non Key & Open	That Cabinet approved the Council's Digital Strategy 2025-2030 which sets out a five year roadmap for digital transformation, aligned with the Council Plan. The strategy aims to improve service delivery, increase efficiency, promote digital inclusion and enhance resident engagement through innovation, data driven decision making and collaborative leadership.	<p>The strategy provides a comprehensive, forward-looking framework for digital transformation.</p> <p>It supports the Council's priorities and addresses challenges such as digital exclusion, service complexity, and resource constraints.</p> <p>Endorsing the strategy enables coordinated delivery and accountability across services.</p>
	Supported Housing Lease Agreements  <b><i>Relevant to Communities Scrutiny</i></b>	Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership and Finance	Non Key & Open	<p>(1) Cabinet noted and agreed to the intended use of the properties highlighted in this report.</p> <p>(2) Cabinet agreed for the properties to be leased under a full repairing and insuring arrangement, and at a peppercorn rent / lease charge.</p>	<p>To increase the amount of good quality supported housing in the district, exclusively to fulfil the needs of the Councils Housing Options service.</p> <p>To fulfil the Councils housing strategy objectives in delivering supported housing and increasing the quality of housing in the district</p> <p>To re purpose valuable Council social assets for the benefit of residents.</p> <p>To further the Councils commitment to reduce the use of hotels for people at risk of or experiencing homelessness.</p>

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
	<p>Planning Policy Annual Monitoring Reports for Publication</p> <p><b><i>Relevant to Environment Scrutiny</i></b></p>	Report of Councillor S Pickering, Portfolio Holder for Environment and Place	Non Key & Open	Cabinet noted the contents of the Annual Monitoring Reports for the 2024-2025 monitoring period and approve their publication on the Council's website.	This report sets out the key findings of the 2024-2025 Authority Monitoring Report, Brownfield Land Register Update and Infrastructure Funding Statement. This enables the Council to understand the effectiveness of its policies and trends over time. Publication of these documents on the Council's website will fulfil the Council's statutory duties to prepare and publish the required annual monitoring datasets.

Date	Title	Portfolio Holder	Status	Decision	Reasons for Decision
	Derby and Derbyshire Strategic Leadership Board - Revised Terms of Reference and Hosting  <b>Relevant to Services Scrutiny</b>	Report of Councillor N Barker, Leader of the Council and Portfolio Holder for Strategic Leadership and Finance	Non Key & Exempt	<p>(1) approved of the revised terms of reference set out in Appendix 1.</p> <p>(2) agreed that South Derbyshire District Council (SDDC) acts as Host Authority in place of Derbyshire County Council (DCC).</p> <p>(3) approved of the annual payment to SDDC of £34,500 per annum for the purposes of hosting and providing hosting support. The sum to be paid from the Retained Business Rates (held by Derbyshire County Council as the Accountable Body) and to be uplifted by 5% per annum.</p> <p>(4) approved of the payment of £2,000 to SDDC from the Retained Business Rates (held by Derbyshire County Council as the Accountable Body) for the purpose of obtaining advice and assistance in relation to the transfer of hosting of the Board and the revised terms of reference.</p>	<p>The D2 SLB in part at least, is a merger of two (now dissolved) successful Joint Committees, the workstreams and roles of which is to support effective and efficient decision making across a range of themes in Derbyshire. In addition to this, the D2 SLB is now the recognised mechanism to make nominations to the EMCCA Board.</p> <p>The D2 SLB is not a legal entity and therefore to establish and operate the Joint Committee, a host organisation is required. The host authority will be responsible for the administration of meetings of the Joint Committee and hold funding on behalf of the Joint Committee. The host authority's Statutory Officers will act as the Statutory Officers for the Joint Committee.</p> <p>Following the recent decision of DCC to withdraw funding and withdraw from being the host authority of the D2 SLB, it has been necessary to reflect, establish the impact of the current situation, consider the implications of this decision, and to consider a potential alternative proposal.</p>



## **Forward Plan of Executive Decisions for the period 15 October 2025 – 15 November 2025**

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, or (ii) an officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or receiving income of over £125,000 revenue or £310,000 capital, or
- (b) Have a significant impact on two or more wards in the Council's area.

At least 28 calendar days' notice must be given before they are due to be taken by the Cabinet or an officer under delegated powers.

The Cabinet can make urgent decisions which do not appear in the Forward Plan. A notice will be published at the District Council Offices and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The Forward Plan also lists those 'Exempt' Decisions which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the officers or senior employees responsible for producing the reports and reports for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why something is a Key Decision or is going to be taken in private then please contact the Governance Team on 01246 217391 or email: amy.bryan@ne-derbyshire.gov.uk.

Published under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Sarah Sternberg  
Assistant Director of Governance & Monitoring Officer

**Published on: 15 October 2025**

### **Cabinet members and their responsibilities**

<b>Member</b>	<b>Portfolio of responsibilities</b>
Councillor N Barker	Leader and Portfolio Holder for Strategic Leadership & Finance
Councillor P R Kerry	Deputy Leader and Portfolio Holder for Strategic Leadership & Finance
Councillor J Barry	Portfolio Holder for Growth & Assets
Councillor J Birkin	Portfolio Holder for Council Services
Councillor K Gillott	Portfolio Holder for Local Government Reorganisation
Councillor S Pickering	Portfolio Holder for Environment & Place
Councillor K Rouse	Portfolio Holder for Health & Leisure

DECISION TO BE TAKEN	DECISION-MAKER	DATE OF DECISION	KEY DECISION	EXEMPT DECISION (INCLUDING GROUNDS FOR EXEMPTION)	RESPONSIBLE PORTFOLIO HOLDER	RESPONSIBLE OFFICER
Award of Contract - Revenues Cloud Based Software  <i>Relevant to Services Scrutiny</i>	Director of Finance and Resources (Section 151 Officer)	Not before 24th Oct 2025	Key	Fully exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Portfolio Holder for Council Services	Director of Finance and Resources (Section 151 Officer)
Local Government Reorganisation Submission  <i>Relevant to Services Scrutiny</i>	Cabinet	6 Nov 2025	Key	Open	Leader of the Council & Portfolio Holder for Strategic Leadership and Finance	Managing Director
New Homes Opportunity (RHL)  <i>Relevant to Communities Scrutiny</i>	Cabinet	27 Nov 2025	Key	Open	Leader of the Council & Portfolio Holder for Strategic Leadership and Finance	Director of Finance and Resources (Section 151 Officer)



# SERVICES SCRUTINY WORK PROGRAMME 2025/26

CHAIR: CLLR MICK SMITH

VICE CHAIR: CLLR RICHARD SPOONER

AGENDA ITEM	BRIEF DESCRIPTION	LEAD OFFICER/ORGANISATION
<b>Meeting Date: 29 July 2025</b>		
Financial Outturn 2024/25	To receive the financial outturn for 2024/25	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager — <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an overview of the outturn for 2024/25</i>	
Medium Term Financial Plan Budget Monitoring Q1 2025/26	To receive the budget monitoring report for 2025/26 — Quarter 1	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager — <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding of the Council's financial outturn position for 2024/25</i>	
Generative Artificial Intelligence — Task Group Update	Overview on Generative Artificial Intelligence and steps the Council are taking	Jayne Dethick, Director of Finance & Resources (S151 Officer) / David Vickers, Communications, Marketing & Design Manager — <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Understand the work being undertaken across the Authority. ACTION: Come back in 6 mths for an update</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Learned about the Cabinet Decisions made to date and upcoming reports going forward to Cabinet</i>	
Policy Development	To contribute to major Policies being considered by the Council	David Vickers, Communications, Marketing & Design Manager — <b>ACCEPTED</b>

	<ul style="list-style-type: none"><li>● Digital Strategy</li></ul>	
	<b>Outcomes:</b> <i>To have contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Agreed a Work Programme going forward for the year</i>	
<b>Meeting Date: 9 September 2025 (moved from 2 September)</b>		
Overview of Council's Complaints Procedure	To receive an overview of the Council's complaints procedure and reporting system	Rachael Pope, Customer Services Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding of the Council's complaints procedure and reporting system.</i>	
Missed Wheelie Bin Collections	To receive an overview of how missed wheelie bin collections are recorded and processed.	Darren Mitchell, Streetscene & Waste Services Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained insight into missed bin collections, and how these are dealt with including changes to reporting system</i>	
Local Plan Update	Update on the Local Plan	David Thompson, Assistant Director of Planning - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Heard about the work done so far on the Local Plan and any changes/issues that have arisen</i>	

Equality Plan and Duty Review 2024/25	To receive the Equality Action Plan	Kath Drury—Information and Improvement Manager / Amar Bashir—Improvement Officer- <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding of the Action Plan</i>	
Performance Management	Council Plan Targets Performance Update—Quarter 1	Kath Drury—Information and Improvement Manager / Amar Bashir—Improvement Officer
	<b>Outcomes:</b> <i>Gained insight into the quarterly targets to date, and how areas are performing.</i> <b>ACTION:</b> <i>Circulate Annual Audit Report</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Informed of Cabinet Decisions made to date and what topics are due to be presented in the future</i>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	<b>Outcomes:</b> <i>Contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <i>Considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Agreed the Work Programme for the year</i>	
Meeting Date: 25 November 2025		

NEDDC Park Equipment	Overview of NEDDC owned parks/play areas	Darren Mitchell, Streetscene and Waste Services Manager / Cate Harris, Streetscene Coordinator – <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>To gain an insight into parks/play areas owned by NEDDC, including how many and location, age of equipment, maintenance schedules and plans for upgrades</i>	
Medium Term Financial Plan – Revised Budget	To receive the revised budget for 2025/26	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager – <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gain an understanding of the Council's financial outturn position for 2024/25</i>	
Performance Management	Council Plan Targets Performance Update – Quarter 2	Kath Drury – Information and Improvement Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	<b>Outcomes:</b> <i>To have contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	

Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	
<b>Meeting Date: 24 February 2026</b>		
Generative Artificial Intelligence – Update	Update on generative Artificial Intelligence and current position	Jayne Dethick, Director of Finance & Resources (S151 Officer) / David Vickers. Communications, Marketing & Design Manager – <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gain an understanding of AI and steps being taken</i>	
Annual Local Government Ombudsman Report	To receive and discuss the Annual Ombudsman Report	Rachael Pope, Customer Service Manager – <b>TBC</b>
	<b>Outcomes:</b> <i>Informed of any major complaints logged with the LGO.</i>	
Medium Term Financial Plan Budget Monitoring Q3 2025/26	To receive the financial outturn for 2025/26 – Quarter 3	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager – <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gain an understanding of the Council's financial outturn position for 2024/25</i>	
Performance Management	Council Plan Targets Performance Update – Quarter 3	Kath Drury – Information and Improvement Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i>	

Policy Development	To contribute to major Policies being considered by the Council <ul style="list-style-type: none"><li>Taxi Licensing Policy</li></ul>	Charmaine Terry, Environmental Health Team Manager (Licensing) – <b>INVITE SENT</b>
	<b>Outcomes:</b> <i>To have contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees’ work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	
<b>Meeting Date: 12 May 2026</b>		
People Strategy Action Plan - Annual Update	Update on progress made against the Action Plan	Lee Hickin – Managing Director / Sara Gordon – HR & OD Manager - <b>TBC</b>
	<b>Outcomes:</b> <i>To understand the progress of work that has been taken against the Strategy/Action Plan</i>	
Employment Rights Bill	Overview of the legislation and how the upcoming changes affect the staff/Authority	Sara Gordon – HR & OD Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>To gain an understanding of the legislation</i>	
Performance Management	Council Plan Targets Performance Update – Quarter 4	Kath Drury – Information and Improvement Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	

Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i>	
Policy Development	To contribute to major Policies being considered by the Council	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To have contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	

## NOTES

### HORIZON SCANNING (topics to be aware of going forward including legislation, regulation and key projects)

- Local Government Reorganisation
- Local Plan